

MAIDSTONE MUSEUM CHRISTMAS MARKET

9th DECEMBER 2023 - Market open 10am-3pm

Business name & type	
Business website	
Contact name	
Contact number	
Address	
Email address	
Please tell us a little about your business and why it's unique? (Please attached some example photos).	
At what price point will you be selling your products?	
Will you be offering products for consumption on the day? (tasters of food or drink)	<p>YES NO</p> <p>Please provide details</p>
If offering tasters, do you hold a food hygiene qualification? (Please supply a copy with your application)	<p>YES NO N/A</p>
Do you have Public Liability Insurance? If YES, please supply a copy with this application. If NO, this is essential – please contact us to find out about providing this for a small additional cost.	<p>YES NO</p>
Do you require any of the following?	<p>Electricity Table (160 x 80cm)</p>
How did you hear about this trade opportunity?	
Would you like your details to be held on file for suitable forthcoming events?	<p>YES NO</p>

All traders keep 100% of their takings from the event. We ask that all traders assist in the marketing of this event via their own connections to support Maidstone Museum in making it successful.

Traders are required to supply materials with which to display their products at the event. A table can be supplied if requested, although supply is limited so this will be on a first come, first served basis.

Maidstone Museum and Maidstone Borough Council do not accept any responsibility for damage which occurs to your property/stock whilst on site.

All traders give permission for images to be taken during the event and used for publicity via print, website and social media. Please advise if you do not wish to be in photographs.

Please note, there is no parking at the Museum. Stallholders can unload/load outside the Museum before the start and at the end of the market but will need to park elsewhere for the day. Maidstone East Station and Fremlin Walk multistorey car parks are both close by.

Places are limited and we want to ensure that we have varied and original products on offer. In the first instance, please send this application back to museumevents@maidstone.gov.uk Once your application has been received, we will be in touch via email to confirm your place and ask you for payment. A **non-refundable** payment of £20 per table is required to confirm your booking before the event.

PLEASE DO NOT MAKE PAYMENT UNTIL YOU HAVE RECEIVED CONFIRMATION OF A SPACE FROM US.

Once your space has been confirmed you can make payment of £20 via BACS - Maidstone Borough Council Account Number - **00574428**, Sort Code – **30-00-02**, REF: **MMXMAS23**. You can also pay in person at the museum reception desk.

Please let us know when you have paid.

If you have any questions do get in touch via museumevents@maidstone.gov.uk

Alexandra Gurr
Exhibitions Development Officer