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| **Role Title:** | External Maintenance Volunteer  Volunteering  Project Role Description |
| **Location:** | Maidstone Museums, St Faith’s Street, Maidstone, Kent ME14 1LH. |
| **When:** | Immediately |
| **Department:** | Operations |
| **Commitment:** | Two mornings and/or afternoons a month (more frequently if desired). |
| **Duration:** | Ongoing |
| **Role Summary:** | To keep the three outside spaces of the museum in good order. These include the café courtyard at the front, facing St Faith’s Street, the car park at the rear and an internal courtyard used for family activities during the summer. |
| **Position Statement:** | **Support:** Volunteers will be supported at all times by the Visitor Experience Team, who will brief them and be on hand to offer help and guidance. Training in the museum’s policies (Health & Safety and Equal Opportunities) and procedures will be provided.  Although this role will not need a DBS check, as with all our staff and volunteers, we will need two references please. |

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| **Main activities/tasks:** | You will help us to keep our outside spaces looking good by –   * maintaining the car park garden beds, which contain both shrubs and perennial planting, by pruning, weeding and thinning. * maintaining the café courtyard beds which have minimal planting - mostly herb bushes, which need pruning. Ideas for revitalising these beds would be welcome. Keeping the paving in this courtyard weed-free. * maintaining the internal courtyard, keeping the paving in this courtyard weed-free. * ensuring that bench seating in the café courtyard is in good order. | |
| **Skills and Experience:** | You should be -   * an active person who enjoys being outside * able to work unsupervised * able to use equipment and tools * enthusiastic and friendly * reliable   No experience is necessary, but the following would be an advantage:   * knowledge of plants |  |
| **Deadline:** | No deadline | |
| **For more information, contact:** | **For further information please contact Lyn Palmer, Public Programming Manager, Maidstone Museums, St Faith’s Street, Maidstone, Kent ME14 1LH**  [**evelynpalmer@maidstone.gov.uk**](mailto:evelynpalmer@maidstone.gov.uk) **01622 602862** | |