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| **Role Title:** | Storytime Volunteer  Volunteering  Project Role Description | |
| **Location:** | Maidstone Museums, St Faiths Street, Maidstone, Kent ME14 1LH. | |
| **When:** | Immediate | |
| **Department:** | Learning and Events Team | |
| **Commitment:** | Two hours each month on a Wednesday morning, except in school holidays | |
| **Duration:** | Ongoing | |
| **Role Summary:** | To read a story to pre-school children (Under 5), lead any action rhymes and songs (museum’s own instruments) and help them make a paper-based craft. | |
| **Main activities/tasks:** | The story will be chosen by the Learning Team and the craft materials will be prepared in advance. The instruments will be placed in the room by the Learning Team. The volunteer will arrive at 10am, half an hour before storytime starts to go through the book and activity. Storytime will last for about an hour. The volunteer will be responsible for tidying away afterwards for half an hour until 12pm. | |
| **Skills and Experience:** | **Skills and Knowledge:**  No experience is necessary, but previous working with the public, and in particular younger children, would be an advantage. | **Personal Qualities:**  Friendly and approachable  Able to work as part of a team  Reliable  Enthusiastic |
| **Position Statement:** | **Support:** Volunteers will be supported at all times by the Learning & Events Team, who will brief them on their duties and be on hand to offer help and guidance. Training in the museum’s policies (Health & Safety and Equal Opportunities) and procedures will be provided.  As with all our staff and volunteers, we will need to have two references and we will undertake a DBS (Disclosure and Barring Service) check as this role will involve working with children.  Dress is casual - a museum volunteer t-shirt is provided if working with the public. |  |
| **Deadline:** | Ongoing | |
| **For more information, contact:** | Roz Meredith, Learning and Events Officer, Maidstone Museums, St Faith’s Street, Maidstone ME14 1LH [rosalindmeredith@maidstone.gov.uk](mailto:rosalindmeredith@maidstone.gov.uk) 01622 602853 | |